

Our Ref: _____
Date Received: _____
(for official use only)

**Form A-3(a)**

**Continuing Professional Development (CPD) Record \***  
**for Mediators on the FDRC List of Mediators and/or Arbitrators on the FDRC List of Arbitrators**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Item No.	Date (dd/mm/yyyy)	Name of the Organiser	Name of the Event (Details appended)	CPD points claimed	<b>(For official use only)</b>		
					Category of CPD points. (Please put a "√" in the box below.)		
					Mandatory (para 4.2) <sup>1</sup>	Mandatory (para 4.3) <sup>2</sup>	Other (para. 4.4) <sup>3</sup>

\* Note: If there is insufficient space in this Form, please provide information on separate sheets.

Total CPD Points: \_\_\_\_\_

<sup>1</sup> Mediators and arbitrators on the Lists are required to obtain at least 10 CPD training hours/points during the 2 years immediately preceding renewal of membership ("CPD Year"). 5 CPD points out of the 10 CPD points must be obtained by attending CPD events organised by the FDRC or the FDRC Approved CPD Providers or other event organisers registered with the FDRC.

<sup>2</sup> At least 2.5 CPD points out of the above 5 CPD points must be obtained by attending courses or events on the Recognised Subject Areas in relation to "Special knowledge on resolving financial products disputes", "Regulatory issues in connection with the banking and financial industry" and "Financial products".

<sup>3</sup> Mediators and arbitrators on the Lists may through a variety of activities of their own choice obtain the remaining 5 CPD points and submit their attendance records if so requested for the Committee's approval for renewal of their membership on the Lists.