

Membership Renewal for Mediators on the FDRC List of Mediators and/or Arbitrators on the FDRC List of Arbitrators

Name: _____

Our Ref: _____
Date Received:
(for official use only)

Please put a "✓" in where appropriate & fill in all sections in BLOCK letters.

I. Membership renewal (* Please delete where appropriate.)

I would like to remain on the:

- FDRC List of Mediators for 2 years; and/or FDRC List of Arbitrators for 2 years

I enclose a cheque/bank-in slip*¹ in a sum of HK\$200/HK\$400* made payable to "Financial Dispute Resolution Centre". (Note 1: Bank account no. (004)-848-218731-838 of The Hongkong and Shanghai Banking Corporation Ltd)

Name of Bank: _____ Cheque/Slip* No.: _____

II. Compliance with CPD Requirements

- I have achieved the CPD requirements during the 2 years immediately preceding renewal of membership.
- I apply for granting exemption from the CPD requirements.

III. Declaration Statement

- I have no previous criminal convictions for crimes of dishonesty, violence or misuse of drugs for the last 2 years.
- I have no criminal cases pending against me. I undertake to inform the FDRC if I am charged with any criminal offences during the time that I am on the FDRC List of Mediators and/or FDRC List of Arbitrators for the last 2 years.
- I confirm that there are no disciplinary actions against me by any professional body for the last 2 years.

IV. Personal Information Collection Statement

- (a) Personal data collected in this form ("the data") will be used by the Appointment Committee for the purposes of considering the fulfilment of CPD requirements and membership renewal.
- (b) The data may be disclosed to any FDRC staff members responsible for carrying out the purposes mentioned in Paragraph (a) above. Such information will be retained by the FDRC until the end of the calendar year after either (1) the renewal of membership is rejected or (2) you cease to be listed on the FDRC List of Mediators and/or FDRC List of Arbitrators.
- (c) An applicant has the right to request access to and correction of the data. Formal requests under the Personal Data (Privacy) Ordinance should be submitted in writing to the Data Protection Officer at the FDRC at **Room 408-409, 4/F, West Wing, Justice Place, 11 Ice House Street, Central, Hong Kong.**

Signature: _____ Date: _____